

PERMIT PROCESSING TAKES 7 TO 10 DAYS

APPROACH PERMITS

NOTE: PERMITS WILL NOT BE APPROVED WITHOUT ALL OF THE PROPER DOCUMENTATION THAT IS TO ACCOMPANY THIS PERMIT

PLEASE COORDINATE WITH ALL UTILITY COMPANIES FOR IMPACT ON SURFACE STRUCTURES, INCLUDING BUT NOT LIMITED TO, SURFACE MARKERS AND BOXES.

1. Fill in all information on the permit through #6.
2. Sign and date both sides of the permit. (or both pages)
3. Map(s) needed with the permit - Certificate of Survey Map and Property Address....These can be obtained from the:

Plat Room
800 South Main St
Kalispell, MT 59901
Phone 758-5510

A plat map of the property is acceptable if there is not a COS map. (Plot the approach location on the Certificate of Survey Map....exact footages from other approaches, property lines, road intersections, etc is very helpful in processing your permit.)

4. Zoning Regulations for the property.....these can be obtained at the:

Flathead County Planning & Zoning Office
Earl Bennett Building
1035 -1st Avenue West
Kalispell, MT 59901
Phone: (406)751-8200
Fax: (406)751-8210

The Planning & Zoning Office personnel must sign and date the permit for verification.

5. Please return all of the above information and you're completed and signed Approach Permit to our office with the appropriate application fee noted on the permit.

Flathead County Road Dept
1249 Willow Glen Drive
Kalispell, MT 59901
Phone: (406)758-5790
Fax: (406)758-5794

FLATHEAD COUNTY
APPROACH PERMIT

AE -
Permit No.

1. Applicant Information:
(Name)
(Mailing Address)
(City, State & Zip)
(Phone No.) (Fax No.)

2. Property Address of Approach:

3. Type of Approach:
Agricultural \$100.00
Single Driveway \$100.00
Shared Driveway \$150.00
(2 lot approach only)
of Lots Minor Subdivision \$300.00/approach + \$30.00/lot
(5 or fewer lots)
of Lots Major Subdivision \$650.00/approach + \$30.00/lot
(6 or more lots)

4. Does this comply with Subdivision Regulations for Approaches? Yes No
Subdivision Name
Attach Regulations and Classifications.
Planning & Zoning Representative Sign and Date:

5. Location must be flagged with address posted
for pre-construction inspection. Date
when location will be flagged. Road Department will provide lathe or applicant will have equivalent of lathe
with bright orange flagging attached or painted a bright orange.
Give description at or near which installations or structures will be installed (ie; 300 feet North of
intersection of Roads A & B, fence line, etc.)
a. Provide area map with directions to location, plus a Certificate of Survey map or plat map of property.
b. LEGAL: Section: Township: Range:

6. Completion date will be 90 days from Road Department Conditional Approval Letter. Approaches that are
required to be paved and were approved between October 1st and May 1st, will be granted an additional 30
days after June 1st, to complete the paving portion of the requirements, due to availability of asphalt material.

INSTRUCTIONS CONCERNING USE OF THIS FORM

Applicant will complete this form and transmit it to the Flathead County Road Department. This application
is for all approaches on County right-of-way. When applicant has signed both sides of application and
application is conditionally approved, a copy will be made available to applicant. See reverse side for
additional rules and regulations.

THE TERMS OF THIS PERMIT APPLICATION ARE ACCEPTED AND AGREED BY:

Signature of Applicant(s) Date

REVIEW OF APPLICATION FOR APPROACH PERMIT

- To be filled in by Flathead County Road Dept Representative -

PRELIMINARY INSPECTION OF APPLICATION RECOMMENDED FOR:

CONDITIONAL
APPROVAL APPROVAL DISAPPROVAL

Flathead County Road Dept Representative Date

Conditions of approval attached to permit. Circled items are requirements for this approach only.

The Road Department is to be notified upon completion of work for scheduling of inspection.

OFFICE USE ONLY
Completed Application Yes No
Plans/Maps/Specifications Yes No
Subdivision/Zoning Info Yes No
Fees Paid Yes No
Amount
Check Number
Receipt Number

CONDITIONS OF PERMIT

Subject to the following terms and conditions, the permit applied for upon the reverse side, hereof, is hereby granted:

- 1. **TERM:** This permit shall be in full force and in effect from the date hereof until revoked as herein provided.
- 2. **REVOCATION:** This permit may be revoked by the County upon giving 10 days notice to Permittee by ordinary mail, directed to the address shown in the application hereto attached, but the County reserves the right to revoke this permit without giving said notice in the event Permittee breaks any of the conditions or terms set forth herein.
- 3. **COMMENCEMENT OF WORK:** No work shall be commenced until Permittee notifies the County authorized representatives, as listed on the front of this application, as to the proposed commencement of work.
- 4. **CHANGES IN HIGHWAY:** If the County changes highway, necessitating changes in structure or installations under this permit, Permittee shall make necessary changes without expense to County.
- 5. **TRENCHING OR PAVEMENT ALTERATIONS:** Removal of pavement must be preceded by sawing the existing pavement around the area(s) to be removed. Replacement base and subbase materials must be compacted to a minimum of 95% relative density. Replacement of pavement must be accomplished within 48 hours of pavement removal.
- 6. **COUNTY SAVED HARMLESS FROM CLAIMS:** In accepting this permit, the Permittee, its/his successors or assigns, agree to protect the County and save it harmless from all claims, actions, or damage of any kind and description which may accrue to, or be suffered by, any person, or persons, corporations, or property by reason of the performance of any such work, character of materials used, or manner of installations, maintenance and operation, or by the improper occupancy of said highway right-of-way, and in case of any suit or action brought against the County and arising out of, or by reason of, any of the above causes, the Permittee, its/his successors or assigns, will, upon notice to it /him of the commencement of such action, defend the same at its/his sole cost and expense and satisfy any Judgment which may be rendered against the County in any suit or action.
- 7. **PROTECTION OF TRAFFIC:** Insofar as the interests of the County and the traveling public are concerned, all work performed under this permit shall be done under the supervision of the County Road Department and its authorized representatives, and he/they shall indicate the traffic control devices, the lighting thereof at night, placing of flagmen and watchmen, the acceptable manner in which traffic is to be handled, and shall specify to Permittee how road surface is to be replaced if it is disturbed during operations, but said supervision shall in no way operate to relieve or discharge Permittee from any of the obligations assumed by acceptance of this permit and especially those set forth under Section 6 hereof.
- 8. **HIGHWAY DRAINAGE:** If the work done under this permit interferes in any way with the drainage of the County highway affected, Permittee shall, at its/his own expense, make such provisions as the County may direct to take care of said drainage.
- 9. **RUBBISH AND DEBRIS:** Upon completion of work contemplated under this permit, all rubbish and debris shall be immediately removed and roadway and roadside left in a neat and presentable condition satisfactory to the County.
- 10. **WORK TO BE SUPERVISED BY COUNTY:** All work contemplated under this permit shall be done under the supervision of and to the satisfaction of the authorized representative of the County, and the County hereby reserves the right to order the change of location or removal of any structure of installation authorized by this permit at any time, said changes or removal to be made at the sole expense of the Permittee.
- 11. **COUNTY'S RIGHT NOT TO BE INTERFERED WITH:** All such changes, reconstructing, and relocation shall be done by Permittee in such a manner as will cause the least interference with any of the County's work, and the County shall in no way be liable for any damage to the Permittee by reason of any such work by the County, its agents, contractors, or representatives, or by the exercise of any rights by the County upon the highways by the installation or structures placed under this permit.
- 12. **REMOVAL OF INSTALLATIONS OR STRUCTURES:** Unless waived by the County, upon termination of this permit, the Permittee shall remove the installation or structures contemplated by this permit and restore the premises to the condition existing at the time of entering upon the same under this permit, reasonable and ordinary wear and tear and damage by the elements, or by circumstances over which the Permittee has no control, excepted.
- 13. **MAINTENANCE AT EXPENSE OF PERMITTEE:** Permittee shall maintain, at its/his sole expense the installations and structures for which this permit is granted, in a condition satisfactory to the County.
- 14. **COUNTY NOT LIABLE FOR DAMAGE TO INSTALLATIONS:** In accepting this permit the Permittee agrees that any damage or injury done to said installations or structures by a contractor working the County or by any County employee engaged in construction, alteration, repair, maintenance, or improvement of the County right-of-way shall be at the sole expense of the Permittee.
- 15. **COUNTY TO BE REIMBURSED FOR REPAIRING ROADWAY:** Upon being billed therefore, Permittee agrees to promptly reimburse the County for any expense incurred in repairing surface of roadway due to settlement at installation, or for any other damage to roadway as a result of the work performed under this permit, including any incurred legal fees.

Dated this _____ day of _____ 20_____.

The undersigned, the "PERMITTEE" mentioned in the foregoing instrument, hereby accepts this permit, together with all of the terms and conditions set forth therein.

(PERMITTEE)

(PERMITTEE)

FINAL INSPECTION OF WORK COMPLETED
- To be filled in by Flathead County Road Dept Representative -

Inspected by:_____

Flathead County Road Dept Representative

Date

Completed project: _____

meets requirements of the preliminary application

does not meet approval for the following reasons: _____
